

BAPTISM CHECKLIST

All forms must be received in the liturgy office two weeks prior to the baptism or the date of your ceremony will be rescheduled.

PARENTS

Godparent general requirements (in addition to specific requirements listed below):



Parish Registration. Are you registered parishioners at Holy Spirit for 3 months or longer?

_____ If “yes” continue with checklist

_____ If not registered, please register at <https://hsc.us/newparishionerregistration>

Baptism Registration.

_____ Complete baptism registration form at <https://hsc.us/baptism-registration>

Baptism Workshop. Have you:

_____ Completed a baptism Workshop in the last 3 years?

_____ If “Yes,” continue with checklist

_____ If “No,” register for the baptism class at <https://hsc.us/baptism-class-registration>

- Neither parent may serve as a godparent
- There may be one godmother and one godfather
- A Christian witness may serve as a witness to the baptism if there is only one godparent

GODPARENTS– all documentation is due to the parish office at least two weeks prior to baptism



Godparent Requirements. Are Godparents:

_____ At least 16 years old

_____ Confirmed in the Catholic faith and have received the sacrament of 1st Holy Communion

_____ Practicing Catholic (attends Mass and receives sacraments regularly)

_____ If all answers above are “yes”, continue with checklist.



Certificate of Eligibility. Have Godparents:

_____ Fill out and sign “Certificate of Eligibility” form found at

<https://hsc.us/uploads/docs/baptism/godparenteligibilityformv2.pdf>

_____ Have priest from godparent’s current parish sign and seal Eligibility form

_____ Submit Eligibility form to Holy Spirit Catholic Community.

Confirmation Certificate. Have each Godparent:

_____ Submit a copy of their confirmation certificate to Holy Spirit Catholic Community.

CHRISTIAN WITNESS– all documentation is due to the parish office at least two weeks prior to baptism



Christian Witness Requirements. Is the Christian witness:

_____ At least 16 years old

_____ Baptized in a Christian faith other than Catholic

_____ If all answers above are “yes”, continue with Christian Witness checklist.

Witness Testimonial. Have Christian witness:

_____ Complete and submit Witness Testimonial form found at

<https://hsc.us/uploads/docs/baptism/christianwitnesstestimonial.pdf>