ONLINE ENROLLMENT INSTRUCTIONS

Holy Spirit Catholic Community Religious Education has partnered with Smart Tuition to service your child's 2019-2020 tuition account. To enroll online, please follow the instructions below:

1. ONLINE ENROLLMENT

Go to:enroll.smarttuition.com

2. NEW REGISTRATION

Enter your school's code, 12104, your email address and click NEW REGISTRATION.

An email containing your unique registration code will be sent to your email address. You can access your enrollment form at any time with this registration code. Next, click CONTINUE and you will be directed to your school's online enrollment form.

3. SECTION 1 – ENTER FAMILY INFORMATION

Enter the parent, guardian, or bill payer's contact information. Please provide your telephone number and email address, as Smart Tuition regularly communicates important information about your account via telephone and email.

4. SECTION 2 – SELECT A PAYMENT PLAN

Review the available payment plans offered by your school and choose one. The payment plans listed are selected by your school and cannot be changed by Smart Tuition without school permission.

5. SECTION 3 – SELECT A PAYMENT METHOD

Tell us 'how' and 'when' you will make payments. Select your preferred method of payment and due date from the options offered by your school.

6. SECTION 4 – ENTER STUDENT INFORMATION

Enter the name and grade of the children who will attend the school.

7. SECTION 5 – READ AND SIGN

Review Smart Tuition's terms and conditions, check off the I AGREE box, and click CONTINUE to submit your enrollment form. After completing the form, you will be presented with a confirmation page and your information will be submitted to Holy Spirit Catholic Community Religious Education for review and account activation. You will receive a letter in the mail with login instructions for your online account once your school has activated the account. Once activated, you can access your Smart Tuition account at parent.smarttuition.com. Login to your Smart online account to view your balance, make payments, update your personal information, chat with a live representative and more. Smart Tuition manages the tuition payment program for your school and follows the policies established by your school. Please note that tuition amounts, tuition aid, scholarships and all other tuition related decisions are made by your school.

We look forward to working with you and your family this year! Our parent help center is always available to assist you.